

Government of Andhra Pradesh
Commissionerate of Collegiate Education

Academic & Administrative Audit of Degree Colleges (2018-19)

Format-I (Institutional Data)

Zone : II

District : E.G.Dt.

AISHE CODE: 24390

COLLEGE PROFILE				
1	Name of the College	V.S.M. College(A), Ramachandrapuram		
	URL of Website	www.vsmcollege.org		
	email	vsmcollege66@gmail.com		
	Phone number	8857242328		
2	Name of the Principal, email & Mobile Number	Sri NSV Kiran Kumar, vsmcollege66@gmail.com, 9866522999		
3	Name of the Vice-Principal, email & Mobile Number	--		
4	Name of the IQAC Coordinator, email & Mobile Number	Sri B.V.V. Sagar, 9440463625		
5	Year of Establishment & details of land available if any	1966, own land, Ac. 13.79		
6	Affiliating University & College Code assigned by University	ADIKAVI NANNAYA UNIVERSITY		
7	NIRF Rank	0		
8	Previous Grade of the College in Academic Audit	A		
9	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	Re-accredited by NAAC at 'B' Grade with CGPA of 2.69(Cycle-2)		
10	Affiliation certificate (Permanent/Temporary)	Permanent		
11	UGC Recognition (2f & 12 B) (Scanned certificate is to be sent)	2f & 12 B		
12	College Working Hours (if shift system mention details of both shifts & give reasons for shift system)	9.30 AM to 4.30 PM	12.30 to 1.30 lunch break	

13	No. of Posts Sanctioned:	Regular Working Redeployed Un-aided PTL Contract Guest	7 2 57	
14	Course wise & year wise Students strength particulars (Proforma enclosed)	Enclosed		
I-CURRICULAR ASPECTS				
	Item	Status (Give Details, not just Yes/No)	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation	Recommendation/Suggestions by Academic Advisors
15	Implementation of Annual Institutional Plan	Yes, implemented	yes A.	
16	Departmental Annual Curricular Plans	Yes, Maintaining	yes A	
17	Whether the above two circulated among Students?	Circulated	yes	
18	College Activity Register 2018-19	Maintaining	yes A	
19	College Calendar/College Magazine	Maintaining	yes B	
20	Record of review of			
21	Add-on Courses (Department-wise) completed during 2017-18	Add-on Courses were completed in the departments of Mathematics-1, Physics-1, Computer Science-1, Commerce-1, Zoology-1, Economics-1, Telugu-1. History-1, Botany-1.	yes A	

22	Add-on Courses (Department-wise) in 2018-19	Physics-1, Commerce-1, WEC-1, English-1, Mathematics-1	Yes A	
23	Coverage of Syllabus (Average Percentage)	100%	Yes A	
24	Teaching of Value added courses (Foundation Courses)	completed Teaching	Yes A	
25	No. of New UG & PG Courses introduced in 2018-19	BBA, B.Sc. BZC EM, B.Sc. Aquaculture Technology	Yes A	
26	Maintenance of Student Attendance Registers including Biometric Attendance	Yes, Maintaining	Yes A	
27	Whether feedback on curriculum was obtained from stake holders and analysed	Yes	Yes A	Try to
28	Whether Online courses introduced	—	No of Courses introduced:	Try to introduce online Courses.

II-TEACHING, LEARNING & EVALUATION

29	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19	40%	Yes A	
30	Social-economic status of students enrolled(Group wise and Year wise) in 2018-19	Enclosed	Yes A	
31	Demand Ratio (Group wise)	B.Sc.: 1:1 B.Com 1:1	Yes B	
32	Percentage of differently abled students (Divyangjan) on roll	Nil	—	Try to encourage Divyangjan students.
33	Percentage of full time teachers against sanctioned posts in 2018-19	100%	Yes B	For 70% of the aided posts are filled by the management with unaided staff
34	Student - Full time teacher ratio	25:01:00	Yes A	
35	Student Profile as per prescribed reservation	Yes	Yes	

36	Number of days from the date of last semester-end/ year-end examination till the declaration of results in 2018-19	21 days	Yes A	
37	The number of classes (per week) taken by the Principal	18	Yes A	
38	Teaching Diaries & Teaching Plans in Prescribed Formats	Yes, Maintaining	Yes A	
39	Use of ICT in teaching and learning	Yes	Yes B	
40	No. Of Virtual Classes presented	Nil	No D	
41	No. Of Virtual Classes attended	Nil	No D	
42	Use of Digital Classes in Teaching Learning Process	Yes	Yes B	
43	No. Of Mana TV lessons presented by Faculty	Two	Yes B	
44	No. Of lessons in LMS portal by Faculty (MOODLE)	9	Yes A	
45	Use of ICT evaluation Tools (Plickers, Kahoot etc.)	Nil	No 'D'	
46	No. Of Videos prepared / presented through Presentation tube	10	Yes B	
47	No of TOTs conducted on ICT tools in Teaching	Nil	No 'D'	Try to implement-
48	Average daily attendance in the Biometric devices from last one month	Nil Yes	Yes B	
49	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	90%	Yes B	
50	Co-Curricular Activities (College level)	conducting Seminars, Group Discussion, Quiz, Guest Lectures and Study Projects etc.,	Yes A	

51	Seminars/conferences/workshops organised in 2018-19	Nil	No 'D'	Try to encourage and organise more seminars.
52	Academic Competitions (College Level & Above)	Completions conducted in Essay Writing & Elocutions on Independence day, NSS day etc., in College level	Yes B	
53	Conduct of Internal Examinations-Internal assessment	37 Yes	Yes A	
54	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV- 2018)	Enclosed	Yes A	
55	Pass percentage of students (Group wise) in 2018-19	Enclosed	Yes A	
56	Percentage of students undertaking field projects / internships	50%	Yes C	
57	Remedial Classes	Remedial classes are conducting and records maintaining for Educationally backward students	Yes B	
58	Conduct of Bridge course	Yes - conducted	Yes B	
59	Feed back on Teachers by Students and its analysis	Yes	Yes A	
60	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	Yes	Yes B	
61	No of Mana TV Special Live Programmes by Faculty/Students	Yes	Yes B	
62	No. Of registrations on MOOCS platform : a) Teachers b) Students	Teachers-66 Students - Nil	Yes B	

63	No. of course completion Certificates obtained by teachers through MOOCs platform	Nil	No 'D'	It is suggested to complete the registered online course.
64	No of course completion Certificates obtained by students through MOOCs platform	Nil	No 'D'	It is suggested to enroll students also in on-line course.
65	Other ICT initiatives if any (Swayam, Swayam Prabha - DTH(Direct To Home), or Down loaded lessons)	Nil	No 'D'	Try to install DTH.
66	Students' Grievances/Redressal (Examination Cell) Report	Yes	Yes A	
67	Automation details of Exam Cell	Yes	Yes A	
68	Student Satisfaction Survey	Yes	Yes B	
III-RESEARCH, INNOVATIONS AND EXTENSION				
69	Is the College a Recognized Research Centre	Yes	Yes B	
70	Policy for Promotion of Research (A)	Yes	Yes C	
71	Institutional Seed money for Research	Yes	Yes C	
72	No. of Research Guides in the College	2 members 1. Dr. K. Srinivasa Rao 2. Dr. N. Baby Nirmala	Yes B	
73	No. of Research Scholars working for M.Phil & Ph. D	Nil	No 'D'	It is suggested for staff to involve in Research.
74	Research Projects funded by Govt/Other Organisations	Nil	No 'D'	
75	Major/Minor/Other Research Projects a) Completed in this year b) ongoing	Nil	No 'D'	
76	Code of Ethics/ Plagiarism software	Yes	Yes B	
77	Research Papers/Chapters Published in 2018-19 (SCOPUS, Web of Science ,ISBN/ISSN, ICI)	14	Yes A	
78	Papers Presented in 2018-19 (International/ National/ State)	17	Yes B	

80	Books Published in 2017-18 (Single Author/ Co Author)	Nil		No 'D'	
81	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	Nil		No 'D'	It is suggested to conduct seminars, workshops.
82	No. Of teachers registered in ORCID / VIDWAAN	66		Yes B	
83	Bibliometrics details	nil		No D	
84	Consultancy Policy	Yes		Yes C	
85	Record of Consultancy in 2018-19	Yes	No	No 'D'	
86	Whether the Institution has created an ecosystem for innovation/Start ups including incubation centre and other initiatives for transfer of knowledge	Nil		No D	Try to initiate incubation centre.
87	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	No Yes		Yes No 'D'	It is suggested to conduct workshop/seminar on IPR.
88	Record of MoUs in 2018-19 (MoUs to be signed on stamped legal documents	Yes Yes No		Yes A No D'	It is suggested to have MoU.
	Collaborations for Research/Faculty Exchange/ Student Exchange (Attach MoUs/Linkages)	Yes	No	No 'D'	It is suggested to participate in student exchange programme.
89	Record of Subject/Department Related Extension Activities	Yes		Yes B	
90	Number of extension programmes conducted (apart from NSS/NCC) in the neighbourhood community to sensitize the students	9		Yes A	
91	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	26		Yes A	

92	Details of students participating in extension activities with Government Organisations, Non-Government Organisations, Gender Issues, UBA etc.	Swachh bharat - 432 ODF - 200 Aids Awareness - 380 Pulsepolio - 30 Gender issue - 305	Yes A	
IV. INFRASTRUCTURE AND LEARNING RESOURCES				
94	Number of Class rooms, Labs and computing equipment	55 class rooms 12 labs	Yes A	
95	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	Yes	Yes B	
96	Classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	2	Yes C	
97	Women's Waiting Hall	2	Yes B	
98	No. Of Toilets : i) Staff - a) Men b) Women; ii) Students - a) Men b) Women c) Differently abled	Staff - a) Men - 2 b) Women - 1 Student a) Men - 3 b) Women - 3 c) Differently abled - 1	Yes B	
99	Budget allocated for infrastructure augmentation (CA certified statement)	Nil	No D	
100	Library is automated using Integrated Library Management System & NDL	Yes (Soul)	Yes 'A'	
101	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	Yes	Yes A	
102	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases (Give website URL)	Inflibnet Delnet vsmcollege.org	Yes A	

103	Expenditure for purchase of books and journals in 2018-19 (CA Certified statement)	Rs. 72,848	Yes A	
104	Percentage per day usage of library by teachers and students including Logins for INFLIBNET/NLIST	10%	Yes C	
105	IT Facilities a) English Language Lab b) JKC Lab c) Computer Labs d) APSSDC Lab e) Student Computer Ratio f) Wi-fi enabled campus e) Media Centre / Studio	a) Yes b) No c) Yes d) Yes e) 1:8 f) Yes	Yes B No 'D' Yes B Yes B Yes B Yes B	
	Bandwidth of Internet Connections with details	Excel 70 mbps		
106	AMC details if any	Examination software	Yes C	
107	Insurances covered for infrastructure if any	No	No 'D'	
108	Expenditure incurred on a) Newly established b) maintenance of facilities (Classrooms, Equipment,sports, Auditorium & seminar halls etc.) excluding salary component	-	Yes B	
110	Established Systems & Procedures for maintenance of Classrooms,Labs and academic support facilities	Yes	Yes B	
V-STUDENT SUPPORT AND PROGRESSION				
111	Average percentage of students benefited by scholarships by the Government in 2018-19	95%	Yes A	
112	Average percentage of students benefited by scholarships by the Institution in 2018-19	5%	Yes A	

113	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2018-19	40%	Yes B	
114	Average percentage of placement of outgoing students in 2018-19	30%	Yes B	
115	Student grievances Structure, redressal mechanism & Periodicity	Yes	Yes B	
116	Number of capability enhancement and development schemes conducted (like Training for Competitive Exams, Career Guidance, Remedial coaching etc.)	8	Yes B	
117	Percentage of student progression to higher education	60%	Yes B	
118	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc.)	-	No D	Try to create awareness among students regarding Competitive exams.
119	Number of awards/medals for outstanding performance in sports/cultural activities	22	Yes B	
120	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	Yes	Yes B	
121	Records of significant achievements in Sports & Games	Yes	Yes B	
122	Number of sports and cultural activities / competitions organised in the Institution in 2018-19	3 1.Youth Festival 2.Setraj 3.World tourism day	Yes B	

123	Feed back from Employees on Online Web Job Portal, APSSDC(AP State Skill Development Corporation),SSC (Skill Sector Council)	Yes		Yes B	
124	Alumni contribution in 2018-19 (In Rs) (CA audited statement)	Nil		No D	
125	Number of Alumni Association /Chapters meetings held in 2018-19	3		Yes B	
126	Number of industries identified & mapped locally for Internships/Placements	-		- D	
127	MOU - SSC Organisations	Yes		Yes C	
128	Maintenance of JKC facilities & records	-		No D	
129	Record of Student trained and placed in JKC	-		No D	
130	Record of Anti Ragging cell	Yes		Yes B	
131	Record of Women Empowerment Cell (WEC) No.of Times reviewed ? No.of activities conducted ?	Yes	5	Yes B	
132	Record of Internal Complaints Committee(ICC) Committees constituted or not ? No.of Times reviewed ? No.of Complaints filed ?	-		No D.	Suggested to establish ICC.
133	Maintenance of drinking water (R.O.Plant)	Installed RO Water Plant and being Maintained well		Yes B	
134	Maintenance of sanitation	Yes		Yes B	
135	Number of awards and recognition received for extension activities from Government/ recognised bodies	Nil		No D	Try to participate more actively in the extension activities.
136	No.of Executive Development Programms (EDP) conducted	Nil		No D	
VI-GOVERNANCE AND LEADERSHIP					
137	Staff Council Register	Maintaining		Yes A	

138	Functioning of Committees in Administration (Minutes of meetings)	Maintaining	Yes B	
139	Awards/Achievements	-	No D	
140	Use of ICT in Governance	Yes	Yes B	
141	Implementation of CFMS / PFMS	Yes	Yes A	
142	Number of RTI issues addressed	No		
143	Perspective/Strategic plan and deployment documents	Yes	Yes B	
144	Organizational structure of the Institution	Yes	Yes A	
145	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	Yes	Yes B	
146	Percentage of teachers provided with seed money financial support to attend conferences / workshops and towards membership fee of professional bodies in 2018-19	40%	Yes C	
147	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2018-19	2	Yes C	
148	Percentage of teachers attended professional development programs(Faculty Development Programme, Orientation Program, Refresher Course, Short Term Course, Post Doctoral Fellowship etc.,) in 2018-19	5%	Yes C	
149	No. Of faculty undergone / attended: FDP, PDF, OC, RC, Short Term Course, other Trainings if any.	2	Yes C	
150	Funds / Grants received from non-government bodies, individuals, philanthropists in 2018-19	Nil	No D	

151	Average number of quality initiatives by IQAC for promoting quality culture per year	Nil	No D	
152	Participation in NIRF-2018, If participated mention rank below 200	Yes, Participated	Yes C	
153	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	Maintaining	Yes B	
154	Decentralisation and Participative Management Procedure	Yes Nil	Yes B	
155	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	Yes -	Yes B	
156	Teachers attending OC /RC/FDP	Yes No	No 'D'	Try to promote and encourage staff for oc, oc.
157	Performance appraisal system for Teaching and Non-Teaching Staff	Yes	Yes C	
158	Strategies for Mobilisation of Funds	Yes	Yes B	
159	Funds /Grants received from non-government bodies and philanthropists (CA Audited statement)	-	No 'D'	

VII-INSTITUTIONAL VALUES AND BEST PRACTICES

160	Social Responsibility: Programs such as Nava Nirmana Deeksha, Grama Darshini, Jnana Bheri, Swachh Bharat, ODF, Aids Awareness, Janmabhumi, Vanam Manam etc.	Yes	Yes A	
161	Gender Equity Promotion Programmes and facilities to address gender Sensitivity	Yes	Yes B	
162	Green Practices(plastic free campus, botanical garden, green house, green landscaping, LED Lighting etc.,)	Yes	Yes B	


163	Percentage of power requirement of the Institution met by the renewable energy sources (solar panels)	100%	Yes	
164	Waste Management steps taken	Yes	Yes B	
165	Rain water harvesting structures and utilization in the campus	Yes	Yes B	
166	Facilities for Differently abled (Divyangjan) (ramp, railings scribe for examination etc.,)	Yes	Yes c	
167	Record of best/innovative practices by the institution	Yes	Yes B	
168	College Activity Register 2018-19 & Hard Copy of AQAR 2017-18 (should be available with the Principal & Placed in College Website)	Yes	Yes B	
	The number of classes(per week) taken by the Principal	18	Yes A	
169	Research projects/Publications/ study material developed in 2018-19 by the Institution(Should be available in college website)	Study material developed	Yes B	
170	Initiatives taken to engage and contribute to local community	Yes	Yes B	
171	Code of Conduct Book for Principal/Staff/Non Teaching and Students	Yes	Yes B	
172	Display of Core Values	Yes	Yes B	
173	Activities to increase consciousness about National Identities and symbols/Fundamental Duties and Rights	Yes	Yes A	
174	Human values and Professional Ethics are reflected in the curriculum and the Institution offers a course	Yes	Yes A	
175	Institutional and Departmental Best Practices	Yes	Yes B	

College Grading - B


Name & Signature of the Principal with date

Name, Address, Contact No. & Signatures of Academic Advisors

1 Ch. Lali Iko PRAC (A) Kakinada .
6/3/19.

2  ASD Govt Degree College
6/3/19 For women (A).

3

Name & Signature of the Vice-Principal with date

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

